

## STUDENT CODE OF CONDUCT

The ***Student Code of Conduct*** embodies Bridge Darebin's vision, mission, values and the principles that underpin the way we work together within our diverse community.

Bridge Darebin is committed to providing an inclusive environment and to enhancing the opportunities for participation in programs, activities and services on offer.

Bridge Darebin ***Student Code of Conduct*** applies to all students within Bridge Darebin community and aims to ensure the safety, comfort and wellbeing of everyone accessing a service from Bridge Darebin.

- It outlines expectations regarding the required level of conduct and behaviour that should guide students undertaking programs and activities at Bridge Darebin.
- It ensures all students are aware of their rights and responsibilities while undertaking programs and activity at Bridge Darebin.
- It aims to provide an equitable, supportive and safe learning environment. Students are required to demonstrate courtesy, consideration and cooperation with other participants and with program staff.

### **Student Rights and responsibilities**

#### **Students have the right to:**

- Be treated equally and fairly by staff and fellow students
- Have fair and equal access to Bridge Darebin
- Feel safe at Bridge Darebin
- Learn at Bridge Darebin
- Expect personal details to be kept confidential
- Be informed of Bridge Darebin Grievances and Complaints Policy
- Receive assessment and support services that meet individual needs ensuring every reasonable opportunity to complete training
- Access records of participation and progress.

#### **Students have a responsibility to:**

- behave in a manner that supports the philosophy of Bridge Darebin and treat service users, staff, volunteers and students with courtesy, respect and consideration

- Do not discriminate, harass, bully (including intimidate), vilify, victimise, act or threaten to act violently towards service users, staff, volunteers and members of our community
- Adhere to Occupational Health & Safety requirements
- Respect the property of Bridge Darebin
- Raise a grievance in accordance with our Grievances and Complaints Policy when we believe we have witnessed/experienced unacceptable behavior
- Comply Bridge Darebin's policies / procedures
- Refrain from any illegal conduct.

### **Unacceptable Conduct**

Unacceptable conduct includes, but is not limited to:

- touching, handling, pushing or otherwise physically or sexually engaging with service users, staff, volunteers and students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person;
- any form of physical or verbal violence including fighting, assault or threats of violence;
- any form of cyber bullying or cyber abuse,
- sending inappropriate, offensive or explicit text messages, photos or videos;
- language or conduct which is likely to offend, harass, bully or unfairly discriminate against any service users, staff, volunteers and students
- theft, fraud, damage or misuse of Bridge Darebin resources
- the use of inappropriate or profane words, gestures or images;
- consuming alcohol or illicit drugs/ illegal drugs at Bridge Darebin
- attending Bridge Darebin activities or other functions whilst under the influence of alcohol, illicit drugs or other substances harmful to health.

Bridge Darebin will not tolerate breaches of this Code of Conduct and students who fail to comply will be required to meet with a senior Manager to discuss any unacceptable behaviour and agree on strategies to address the identified breach of the Code.

Breaches of the ***Student Code of Conduct*** may result in disciplinary action according to Bridge Darebin policies and procedures.

**Please note:** Bridge Darebin Executive Officer holds the discretionary authority to instantly dismiss and/or ban from Bridge Darebin any individual who displays unlawful behaviour.